

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634
SPECIAL MEETING
Thursday, April 25, 2019 at 7:00 a.m.
District Conference Room

AGENDA

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA

3. ITEMS FOR BOARD DISCUSSION / ACTION

(A) Board Discussion / Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to (approve or disapprove) the proposed 2019-2020 Administrative Budget for the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented at the BOCES Annual Meeting on April 10, 2019.

(B) Board Discussion / Action - Voting for the election of members to the Jefferson-Lewis (BOCES) Board of Cooperative Education Services. Three (3) vacancies exist, and two (2) candidates have been nominated to fill these vacancies for a three year term of office beginning July 1, 2019:

❖ Is there a motion to cast one vote for Mr. Peter Monaco of Watertown City School District, to fill one vacancy on the BOCES Board of Education?

❖ Is there a motion to cast one vote for Mr. Michael J. Kramer of the Adirondack Central School District, to fill one vacancy on the BOCES Board of Education?

THEREFORE, BE IT RESOLVED that the General Brown Central School District Board of Education directs the District Clerk to cast one ballot for each vacancy on its behalf for the candidates above receiving the most votes.

Therefore, the following two (2) nominees will receive one vote each:

❖ _____
❖ _____

(C) Board Action - Approval is requested for the **2019-2020 Property Tax Report Card**

4. ITEMS FOR BOARD ACTION - PERSONNEL

(A) Appointments as listed:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Kathy A. Smith	Substitute Custodian	\$11.51 per hour	n/a	April 26, 2019
Amber J. Gordon	Substitute Teacher Aide	\$11.46 per hour	n/a	April 26, 2019

(B) UNPAID Coaching Appointments:

Name	Spring 2019 Sports	Coaching Certification	Effective Date
Matthew J. Fiske	Modified Boys' Baseball Assistant	Teacher-Coach*	April 26, 2019

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

5. **ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Kathy A. Smith** - Substitute Custodial
- **Amber J. Gordon** - Substitute Teacher Aide

6. **ADJOURNMENT OF SPECIAL MEETING**

**BOARD OF COOPERATIVE EDUCATIONAL
SERVICES OF THE SOLE SUPERVISORY
DISTRICT OF THE COUNTIES OF
JEFFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA**

BALLOT FOR ELECTION TO THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Three (3) vacancies exist on the Board of Cooperative Educational Services to be filled at the annual election to be held in component school districts on April 25, 2019. Two (2) candidates have been nominated to fill these three vacancies. The members of the Board of Education of each component school district vote as a block by adopting a resolution and casting one (1) vote for each of the three vacancies to be filled. No more than one vote may be cast for any candidate. Each vacancy is for a three (3) year term of office (July 1, 2019-June 30, 2022). The two (2) candidates receiving the highest number of votes will be elected to the BOCES. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law §1950 (2-a). The District Clerk, or other officer authorized to certify that a Board resolution has been adopted, shall complete this ballot by placing an ("X") next to the names of each candidate for whom a vote has been cast, and by completing the certification at the bottom of the ballot. Candidates are listed in the order in which their nominations were received along with their address and school district of residence:

Each component Board of Education may vote for two (2) candidates listed below:

Mr. Peter E. Monaco
135 Smith Street
Watertown, NY 13601
Watertown City School District

Mr. Michael J. Kramer
105 Hutton Heights
Boonville, NY 13309
Adirondack Central School District

2019-20 Property Tax Report Card

General Brown Central School District		
Contact Person: Lisa Smith	Budgeted 2018-19 (A)	Proposed Budget 2019-20 (B)
Telephone Number: 315-779-2300		
Total Budgeted Amount, not Including Separate Propositions	22,849,750	25,163,377
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	7,813,094	7,856,032
B. Tax Levy to Support Library Debt, if Applicable		
C. Tax Levy for Non-Excludable Propositions, if Applicable ²		
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable		
E. Total Proposed School Year Tax Levy (A + B + C - D)	7,813,094	7,856,032
F. Permissible Exclusions to the School Tax Levy Limit	154,656	26,729
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	7,658,438	7,829,303
H. Total Proposed School Year Tax Levy, <u>Excluding</u> Levy to Support Library Debt and/or Permissible Exclusions (E - B - F + D)	7,658,438	7,829,303
I. Difference: (G - H); (negative value requires 60.0% voter approval) ²	0	0
Public School Enrollment	1,458	1,448
Consumer Price Index	2.13%	2.44%

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2019-20, includes any carryover from 2017-18 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2018-19 (D)	Estimated 2019-20 (E)
Adjusted Restricted Fund Balance	2,839,526	3,200,000
Assigned Appropriated Fund Balance	953,134	1,400,000
Adjusted Unrestricted Fund Balance	2,016,014	2,000,000
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	8.82%	8.00%

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/19 Actual Balance	6/30/19 Estimated Ending Balance	Intended Use of the Reserve in the 2019-20 School Year
Capital	Capital	To pay the cost of any object or purpose for which bonds may be issued.	760,407	1,000,000	
Repair		To pay the cost of repairs to capital improvements or equipment.			
Workers' Compensation	Workers' compensation	To pay for Workers Compensation and benefits.	271,425	273,000	To pay for Workers' compensation and benefits
Unemployment Insurance	Unemployment	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	237,319	239,000	To pay the cost of reimbursement to the State Unemployment insurance fund
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service		To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements.	71,880	63,880	To cover debt service payments on outstanding bonds during the 1919-1920 school year.
Insurance		To pay liability, casualty, and other types of uninsured losses.			
Property Loss		To establish and maintain a program of reserves to cover property loss.			
Liability		To establish and maintain a program of reserves to cover liability claims incurred.			
Tax Certiorari		To establish a reserve fund for tax certiorari settlements			
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end.			
EBALR – Employee Benefit Accrued Liability	EBALR	For the payment of accrued employee benefits due to employees upon termination of service.	262,496	264,000	For payment of accrued employee benefits due to employees upon termination of employment.
Retirement Contribution	Retirement	To fund employer retirement contributions to the State and Local Employees' Retirement System	1,369,915	1,500,000	To fund employer retirement contributions to the State and Local Employees' Retirement System
Other Reserve					